**How do I login to Kronos Workforce Ready (WFR)?**

**Tell Me**

Employees can log in to Kronos WFR Time & Leave System using one of the following methods:

<table>
<thead>
<tr>
<th>My UNC Charlotte</th>
<th>kronos.uncc.edu</th>
<th>Kronos Icon</th>
<th>PC Start Menu</th>
</tr>
</thead>
</table>
| 1. Log into [My UNC Charlotte](kronos.uncc.edu).  
2. Select the Kronos icon toward the top of the page. | 1. Type `kronos.uncc.edu` URL directly into the web browser. | 1. Double-click the Kronos desktop icon. | 1. For Windows 10 users:  
   1. Select the Windows icon on your PC taskbar.  
   2. Click **All apps**.  
   3. Click **UNC Charlotte**.  
   4. Click **Kronos**.  
   
   For PCs using other versions of the Windows operating system:  
   1. From the **Start Menu** on your desktop: **Start > All Programs > UNC Charlotte > Kronos**. |

**Note**

If this icon is not visible on your desktop, please contact the IT Service desk at ext. 75500.

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**Related Articles**

- How do I change my employee’s work schedule in Kronos WFR?
- How do I add Holiday Premium Pay to an employee’s timesheet in Kronos WFR?
- How do you handle Daylight Saving Time in Kronos WFR?
- How do I identify an Alternative Manager in Kronos WFR to manage requests while I’m out of the office?
- How do I find timesheets that have not been submitted in Kronos WFR?