How do I access multiple Gmail accounts?

Tell Me

If you are responsible for managing multiple email accounts and the individual has already given you access, follow these steps for adding an account to your profile:

1. Log into your email account
2. In the top right, click on your name
3. From the drop-down screen, click Add account
4. Enter the login information for the additional account and sign in
5. You should now see the new email account in a new tab/window in your browser
6. Repeat steps 2-4 for any desired accounts

Info

If you are responsible for a generic account, see this FAQ.

Related FAQs

- Is there a limit (quota) on the number of Gmail messages I can send?
- Email Alias
- How do I search for emails from someone who has a regular email address and an alias?
- How do I setup my Gmail alias on an iOS device?
- How do I setup my University signature in Gmail?