How do I "snooze" my Google Calendar reminders?

Tell Me

1. Google Calendar default notifications allow you to snooze reminders for 5 minutes. When the notification goes off and you click OK there’s a banner that displays at the bottom of your calendar. Click the option Notify me again in 5 minutes to snooze the reminder.

2. You can also setup multiple reminders by:
   1. Log into Google Calendar
   2. Click on the gear icon
   3. Click on Settings
   4. Click on the link for your calendar under Settings for my calendars
   5. Click Event notifications

3. Set your event notifications and/or all day notifications to what ever you want, the default is 10 minutes. If you want "the snooze effect" set multiple notifications at decreasing intervals e.g. 1 hour, 15 minutes, 10 minutes, 5 minutes, 1 minute.

4. You can either have pop-up notifications and/or email notifications by selecting Notification or Email in the drop down menu.

Related FAQs

- How do I view multiple Google Calendar accounts?
- How do I share my Google Calendar to grant an individual access?
- How do I schedule events on my manager’s Google Calendar?
- How do I receive notifications for my manager's calendar in Google Calendar?
• How do I know if a calendar invitation is for me or my delegated account in Google Calendar?