How do I dial using a Cisco IP phone?

Tell Me

1. **On Campus Calls:** Dial 5-digit extension number (7 and then the last 4 of their phone number)
2. **Off Campus Local Calls:** Dial 9 + ten-digit local number
3. **800 Calls:** Dial 9 + 1 + 800 + number
4. **Domestic Long Distance:** Dial 9 + 1 + area code + number
5. **International Calls:**
   1. Dial 9 + 011 + country code + city code (if applicable) + local number
   2. Dial 9 + 00 to charge international calls to a credit card
   3. For international dialing assistance click here
6. **Credit Card Calls, Collect Calls, 700, 900 & Third Party Calls:**
   1. Dial 9 + 0 + area code + number + credit card number
7. **Directory Assistance:** Access the web at WhitePages.com

Note

Unlimited local calls - The campus has a very expansive 'free' local calling area which includes the entire 704 and 980 area codes as well as portions of the 828, 803 (South Carolina) and the 336 area codes.

You do not need to dial a '1' before any local calls. If you do so, Central Office will reject the call.

See the below guides for additional information:

1. Cisco Phone Self Service Portal
2. User Guide
3. Tutorial
4. Quick Reference Guide

Related FAQs

Q: If I answer someone else's extension, how do I transfer the caller to voicemail?
Q: How do I transfer all calls to my UNC Charlotte phone directly to my voicemail?
Q: How do I transfer all calls to a different extension or phone number from on campus?
Q: How do I set up my alternate voicemail greetings (including out of office) on my UNC Charlotte phone?
Q: How do I set up and use speed dial numbers on my UNC Charlotte phone?