Why can't I select one of the Time Off categories available in the Kronos WFR Time Off lookup table?

Tell Me

To be able to select a Time Off category, you need to have an available Current Balance for that category.

1. There are three ways to view your available time off:

<table>
<thead>
<tr>
<th>My Dashboard</th>
<th>Request Time Off window</th>
<th>My Profile</th>
</tr>
</thead>
</table>
2. Main tab.  
3. Accruals window. |

Related Articles

- How do I add Holiday Premium Pay to an employee's timesheet in Kronos WFR?
- What do the different leave balance columns in Kronos WFR represent?
- How do I add work time to my timesheet if I didn't clock IN/OUT in Kronos WFR?
- How do I correct a timesheet after it has been approved in Kronos WFR?
- Why are vacation balances no longer shown on my pay stub earnings summary?