# How do I print in the labs?

## Tell Me

### From a Windows workstation:

1. Select the **Print** option
2. Select the printer and click **Print**
3. Enter a **Release Key**
   (password for your print job-up to 14 characters)
4. Click **OK**
5. Enter an easy to remember name for your print job

### At the Print Release station:

1. At the Print Release station, input your **Release Key**
2. Click **OK** to select the printer.
3. Select your document name and choose **Print**
4. Swipe your 49er ID card to release your print job
5. Click **End Session**

### From a Mac workstation:

1. Select the **Print** option
2. Select the **99_MACPRINT** printer and click **Print**
3. Enter a **Release Key**
   (password for your print job-up to 14 characters)
4. Click **OK**
5. Enter an easy to remember name for your print job

### At the Print Release station:

1. At the Print Release station, input your **Release Key**
2. Click **OK** to select the printer.
3. Select your document name and choose **Print**
4. Swipe your 49er ID card to release your print job
5. Click **End Session**

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## Related FAQs

- Where are the computer labs on campus?
- How do I print in the labs?
- Can I print or copy documents in a University computer lab?
- How do I log into a computer in a computer lab?
- Are there any rules in computer labs?