How do graduate students change the mailing address for their diploma?

Tell Me

You can change the address where your diploma will be mailed online.

1. Login to Banner Self-Service.
2. Click on the Personal Information tab.
3. Click on Update Address(es) and Phone(s)

4. Verify your identify as requested on the next screen.
5. Click the Current link below the Diploma address and make your changes.

6. Click Submit.

Always fill out a Change of Address Form with the U.S. Postal Service in case your diploma has been mailed prior to the “change of address” in our system.

Related FAQs

- Graduate School Graduation & Commencement Information
- How long will a university email address be active after a graduate student graduates?
- Will the Graduate School send me something in writing saying that I have graduated?
- Where do graduate students get their cap and gown or regalia?
- When do graduate students receive their diploma or certificate?