How do I search for emails from someone who has a regular email address and an alias?

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It can be difficult finding all the emails from someone who has a standard @uncc.edu email address and an email alias. Standard searches will typically search for one email address. You can search for both by following the instructions below:

1. Go to gmail.uncc.edu
2. Log in with your NinerNET credentials
3. In the search bar at the top of the screen, type in "from: FirstName LastName" for example in the search box type from: jane smith
4. Hit Enter or click the Search icon
5. The results will show all email from the username, jsmith1@uncc.edu and jane.smith@uncc.edu

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