How do I create an Apple account to purchase a new University computer?

Tell Me

1. Go to myaccess.apple.com and click Sign Up

![Sign Up](image1.png)

2. Complete the required information, be sure to use your University email address. Click Next

![Identification](image2.png)

3. Apple will send an email to validate your Apple ID. Open the email and paste the validation key into the box on the webpage, when prompted

![Validation Key](image3.png)
4. Enter 26445 as the **Customer Account Number or Company/Institution Name**

5. After reviewing the agreement, click **I Agree**

6. Complete the required fields and click **Next**

7. Select the **Registered Proposer** role and enter your manager's information

8. Once you verify the information, click **Submit**

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**Related FAQs**

- Do employees get a discount on personal computer purchases?
- Is there any suggested software for students?
- How do I purchase a new University-owned computer?
- How do I create an Apple account to purchase a new University computer?
- Am I required to own a computer, as a student?