How do I drop a request for tuition waiver?

Tell Me

When a UNC Charlotte course is dropped in the **Student Services/Student Accounts** menu within **Banner Self Service**, the requested tuition waiver will be automatically dropped as well.

Follow the steps below to drop an approved tuition waiver for **Non-UNC Charlotte** courses:

1. Log in to **My UNCC**
2. Select the **Banner Self Service** icon
3. Select the **Employee** tab
4. Click on **Tuition Waiver-Request**
5. Select the button **Click Here for non-UNC Charlotte Courses**
6. Select the correct **Term** from the drop-down menu, click **OK**
7. Click **OK**

Related FAQs

- How do I apply for tuition waiver for courses at UNC Charlotte?
- How do I respond to an employee's request for tuition waiver?
- What if the employee's request for tuition waiver is sent to the wrong manager?
- How do I get the admission fee waived as part of the tuition waiver program?
- What are the eligibility requirements for the tuition waiver program?