How do I "snooze" my Google Calendar reminders?

Tell Me

1. Google Calendar default notifications allow you to snooze reminders for 5 minutes. When the notification goes off and you click OK there’s a banner that displays at the bottom of your calendar. Click the option **Notify me again in 5 minutes** to snooze the reminder.

2. You can also setup multiple reminders by:
   1. Log into Google Calendar
   2. Click on the gear icon
   3. Click on **Settings**
   4. Click on the link for your calendar under **Settings for my calendars**
   5. Click **Event notifications**

   ![Event notifications](image)

   6. Set your **event notifications** and/or **all day notifications** to what every you want, the default is 10 minutes. If you want "the snooze effect" set multiple notifications at decreasing intervals e.g. 1 hour, 15 minutes, 10 minutes, 5 minutes, 1 minute.

   ![Multiple notifications](image)

   7. You can either have pop-up notifications and/or email notifications by selecting **Notification** or **Email** in the drop down menu.

![Notification settings](image)

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**Related FAQs**

- What are nudges in Gmail and how do I turn them on/off?
- How do I make sure invitations emailed to me show on my Google calendar?
- How do I view multiple Google Calendar accounts?
- How do I share my Google Calendar to grant an individual access?
How do I schedule events on my manager's Google Calendar?