What should I know when I become a manager of a Google Group?

Tell Me

1. Welcome to Google Groups; you are now a manager of a Group! Below are links for resources to help answer questions you may have and provide an outline of what can be reviewed first.
   1. What's the difference between Listserv and Google Group?

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1. Log into the Google Group and click the Members link along the top right.

2. Each person will have their role identified in parentheses under their name.

   - nin01
     joined Jun 17, 2015
     (Member)
   - nin49
     joined Jun 17, 2015
     (Manager)

1. When you "post" a message to a group, you are sending an email to the group members via the Google Group interface.
2. Where can I find more information about Google Groups?
   1. Please explore the Google Group FAQs.
3. Who should I contact if I no longer need my Google Group or need to change who the manager is?
   1. Please contact the IT Service Desk at x75500.

Related FAQs

- What is the difference between a contact group, a Google Group, and a list-serve?
- How do I add Google Groups to the Google Application Grid?
- What are the default settings for a UNC Charlotte Google Group?
- Can Google Group members unsubscribe from a group?
- How do I request a Google Group?