Can I teach my class from a remote location?

Tell Me

If you will not be available to teach your class in person (for example, if you are going to a conference) you have two options to teach your class remotely.

1. The first step is to fill out the **ITV Classroom / Videoconference Form**.
   1. Please have the following information available to complete the form:
      1. Title of conference/class
      2. Date and time of conference/class
      3. Remote participants
      4. Video conferencing (technical) contact at the remote site
   2. Once you have completed the form, the program coordinator will receive your request and contact you with further information.
   3. One option is to connect via **WebEx** to one of the designated classrooms and teach your class live via videoconference.
   4. Alternatively, the Emerging Media Communications Team can help you record a mini-lecture that you can post to your Canvas course.

Your students will need to be in the designated classroom in order to interact with your live videoconference.

Related FAQs

- How do I use Google Meet?
- What’s the difference between classic Google Hangouts and Google Meet?
- Can I have a videoconference in my own classroom or conference room?
- Can I teach my class from a remote location?