How do I create a Development, Project, Quality Matters, or Training course?

Tell Me

In order to prepare content or use Canvas for non-semester work, you can request the following Canvas courses:

- **Development**: Used to create new course content. You do not teach from this type of course; it is just a placeholder to be used to setup a course before the official Banner course is added to Canvas.
- **Project**: A course for uploading information that a group of people needs. An online course where participants can collaborate via discussions.

Canvas Gradebook!

The Canvas Gradebook is NOT available to students in a Project course.

- **Quality Matters (QM)**: Used for faculty participating in QM Review process. You can request either a QM Development or a QM Review course.
- **Training**: A formal training course where a user goes through all the material, takes a quiz that must be passed, and gets a grade. Example: Security Awareness Training.

Cross-listed or Combined Course

If you need a cross-listed, or combined Canvas course, follow these directions:

1. Open the Canvas Course Request form.
2. If you are not logged into your NinerNET account, enter your credentials; username and password. Click Login.

3. The Canvas Course Request form is displayed.
4. Specify whether or not you will need the gradebook.
5. Enter the name of the new course.
6. Click **Next**

7. If you select Yes to using the gradebook:
   1. You will be prompted about the type of course you want to create, click **Next**
2. You will be prompted about enrollment, click Next

3. You will be prompted about whether or not the course is recurring, click Next

4. You will be prompted about whether or not you will use external apps, click Next
5. Click **Submit** to create the course

![Canvas Course Request Form]

6. **You will receive an email informing you the course is created**

![Email notification]

8. If you select **No** to using the gradebook:

![Canvas Course Request Form]

*Required

- Yes
- No

What is the name of the course? *

49er Express

![Next button]
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2. You will be prompted about whether or not the course is recurring, click Next

3. You will be prompted about whether or not you will use external apps, click Next
4. Click **Submit** to create the course

![Canvas Course Request Form](image)

5. You will receive an email informing you the course is created

![Email](image)

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**Related FAQs**

- How do I create a Development, Project, Quality Matters, or Training course?
- How do I link library resources in my Canvas course?
- How do students install Respondus LockDown Browser on a Mac device?
- How can students install Respondus LockDown Browser on Windows devices?
- How do I specify that students use the Respondus LockDown Browser in a Canvas quiz?