

# How do I sign up for Duo?

Be sure to use a computer, not a phone/tablet, when signing up for Duo.

## Show Me

Watch the below video for a brief, general overview of the Duo enrollment process

## Tell Me

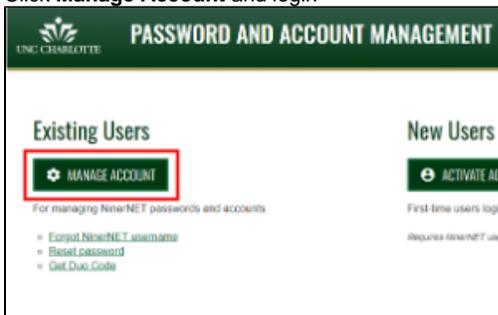
The following instructions are a guide through the Duo Self-Enrollment process

The best experience with Duo is using the mobile app. These instructions are written for that experience. If you need to configure a fob, see [this FAQ](#).

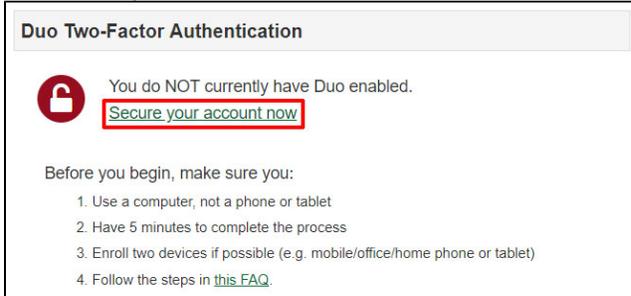
Before you begin, make sure you can do these three things:

1. **You're at a computer**, not phone/tablet
2. Have 5 minutes to complete the sign up
3. If possible, enroll two devices (e.g. mobile/office/home phone, a tablet)

1. Browse to [ninernet.uncc.edu](http://ninernet.uncc.edu)
2. Click **Manage Account** and login



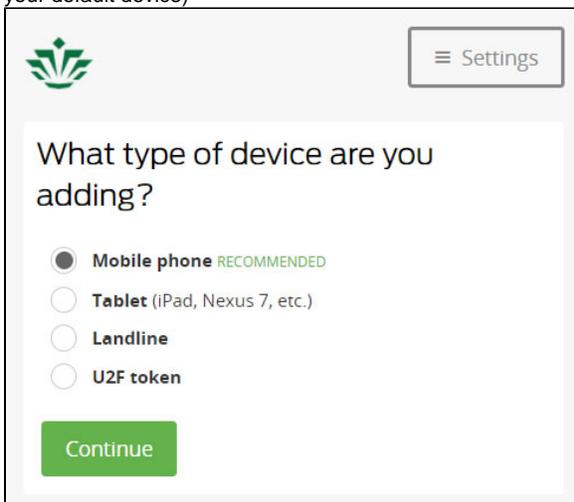
3. Click **Secure your account now** in the **Duo Two-Factor Authentication** section



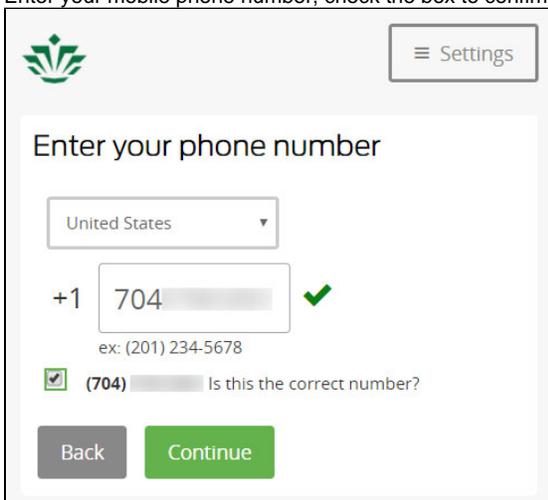
4. Click **Start setup**



5. Select the type of device you wish to add and click **Continue** (it is recommended that you add your mobile phone first - it will become your default device)



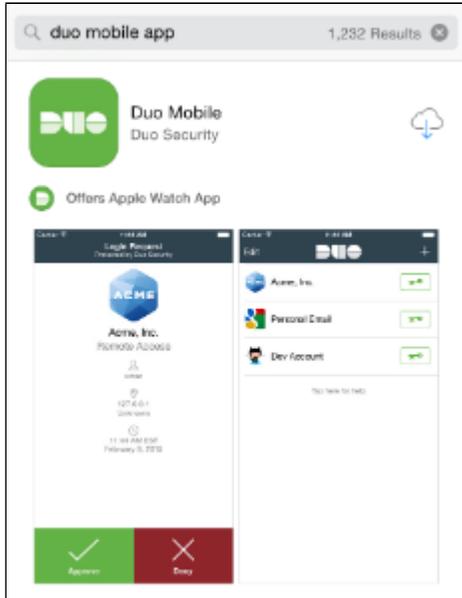
6. Enter your mobile phone number, check the box to confirm number and click **Continue**



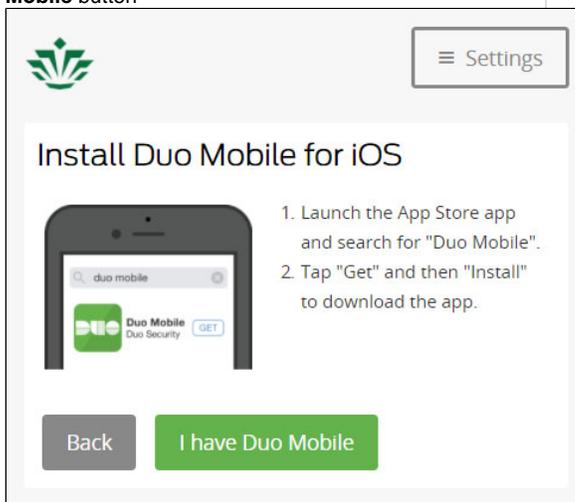
7. Follow the instructions below to configure your phone

iOS (iPhone / iPad)	Android (Mobile Phone / Tablet)

1. Download and install the Duo Mobile app from the App Store



2. Tap **OK** when asked about **Push Notifications**
3. Choose **your device** and click **Continue**
4. After the app install is complete, click the **I have Duo Mobile** button

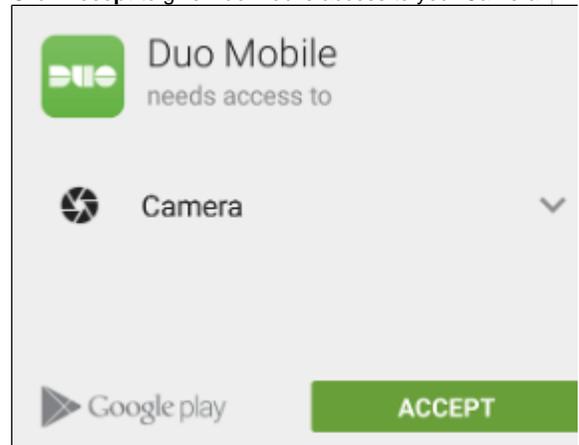


5. Open the app on your device and tap the **+** button in the top right of your phone/tablet app

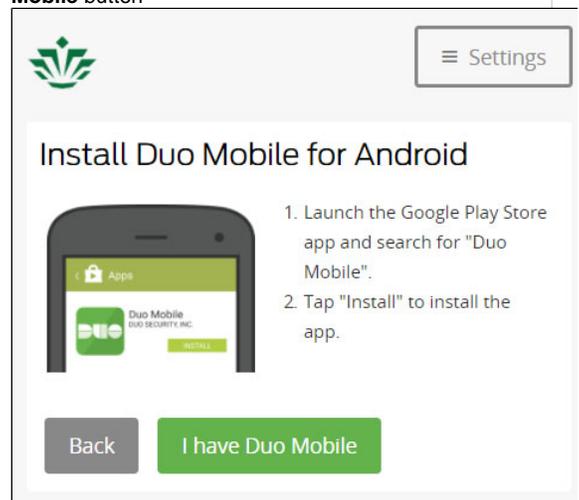
1. Download and install the Duo Mobile app from the Google Play Store



2. Click **Accept** to give Duo Mobile access to your Camera

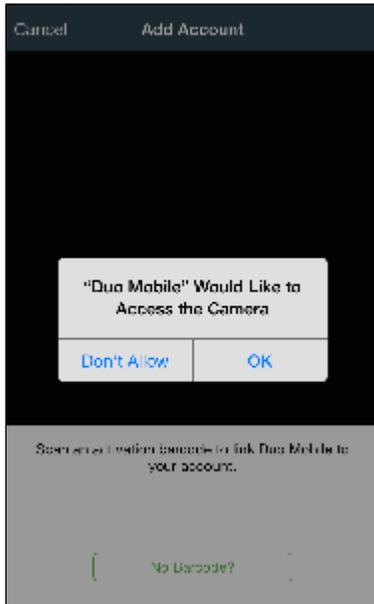


3. Choose **your device** and click **Continue**
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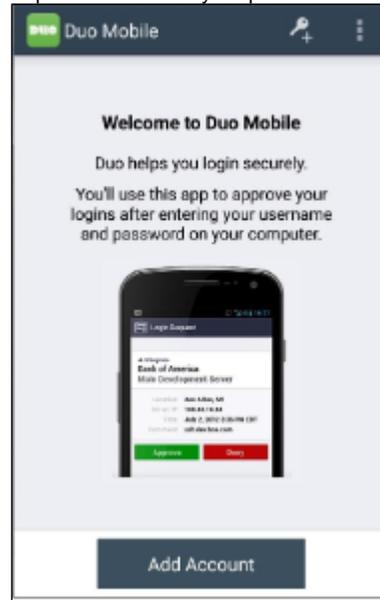


5. Open the app on your phone and **Accept** the license agreement, after reviewing

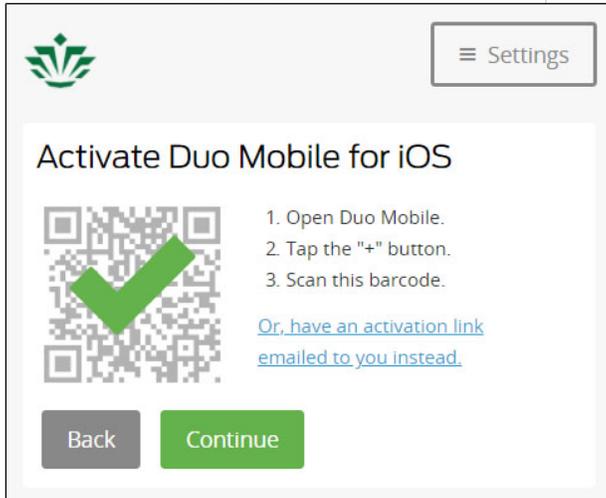
6. Click **OK** to allow use of the camera



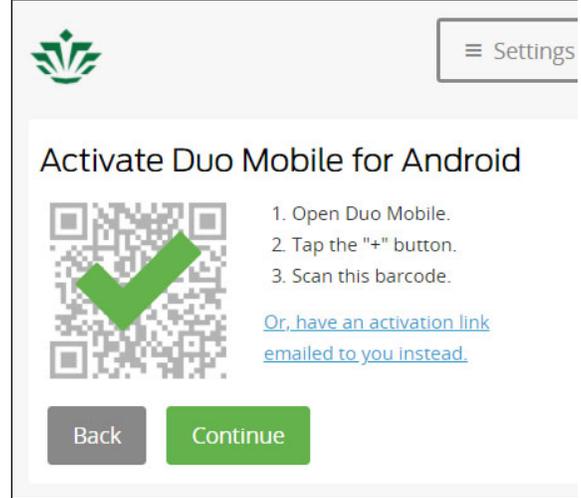
6. Tap the **+** button on your phone/tablet app



7. Scan the QR code; you should have a green check show if the scan is successful



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8. Click **Continue**

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8. Click **Add another device** to add a backup authentication device. Follow prompts to add additional devices
9. When you are done adding devices leave the **When I log in:** setting to **"Ask me to choose an authentication method"**
10. Click **Continue to Login** to complete
11. Click **Send Me a Push**
12. Duo is now enabled for your NinerNET account. Click **Logout**

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## Related FAQs

Page: Duo 2-Factor Authentication

Page: How do I sign up for Duo?

Page: How do I enroll in Duo when I am using a fob?

Page: Starting Jan. 31, 2019, what happens if I try to login to a SSO system and I haven't enrolled in Duo?

Page: How do I use Duo while traveling outside the U.S.?