How are computers replaced in Academic Affairs division for full time faculty and staff?

Tell Me

Info

The annual Academic Affairs Replacement Order is based on available funds.

1. The Academic Affairs Replacement Order sets out to replace one desktop or laptop for each academic affairs full-time faculty and staff employee, as well as supported computer labs every four years.
2. Faculty and staff work with their IT department to select from Apple and Dell models included in the System's Combined Pricing Initiative (CPI) and bulk buy program.
3. Monitors, docking stations, adapters and cables are NOT included in the Academic Affairs Replacement Order and will need to be purchased with department funds.
4. The process timeline:
   1. Nov: ITS forecasts upcoming orders
   2. Dec: ITS reviews forecasts with Academic Affairs IT Directors and liaisons
   3. Jan-Feb: IT Directors and liaisons work with full time faculty/staff on individual replacement orders
   4. Mid-Feb: Requests due to ITS
   5. Feb - March: ITS reviews and finalizes bulk replacement order
   6. mid-March: Orders are placed
   7. April: new computers arrive
   8. April - August: new computers are distributed to individual and labs. Exact time frame varies based on college/unit.

Questions about this process can be directed to unit IT Directors/Liaisons or by calling the IT Service Desk, 7-5500 or help@uncc.edu.

Related Articles

- How do I upgrade my university Windows 10 computer to version 1803?
- How do I upgrade my University Mac to the latest operating system?
- How is my new University Mac different from my old Mac?
- How do I install Adobe PDF printer on my University Windows computer?
- What is the process for ordering university computers?