How do I setup my password for Legacy Banner Self Service?

Show Me

Tell Me

1. Go to legacyssb.uncc.edu
2. Provide your name and requested information and click Next
3. Select your last permanent mailing address from the options provided and click Next
4. Your username will be displayed and can provide a desired password, then click **Next**

   ![Step 3:]
   The following legacy username has been identified:
   NormNiner1
   Choose a new password for the account:
   **Password** *
   Choose a password for Banner access. The password must be at least 8 characters long, contain at least 1 uppercase character, 1 lowercase character, 1 number, and 1 special character ("*+/-.")
   **Confirm Password** *
   Confirm your password. This value must match the value entered above.
   **Next**

5. You will receive a confirmation message and be able to login by clicking the **Log In** button

   ![Log in to Banner Self Service]

**Related FAQs**

- What is Legacy Banner Self Service?
- How do I view my transcript?
- How do I gain advisor access to Banner student?
- How do I view or edit my personal (non-uncc) address or phone number in Banner?
- How do I update or add my personal (non-uncc) email address in Banner?