How do I create an Apple account to purchase a new University computer?

Tell Me

1. Go to myaccess.apple.com and click Sign Up

Need an Apple ID? Click “Sign Up” to register.

2. Complete the required information, be sure to use your University email address. Click Next

3. Apple will send an email to validate your Apple ID. Open the email and paste the validation key into the box on the webpage, when prompted
4. Enter 26445 as the **Customer Account Number or Company/Institution Name**

5. After reviewing the agreement, click **I Agree**
6. Complete the required fields and click **Next**
7. Select the **Registered Proposer** role and enter your manager's information

8. Once you verify the information, click **Submit**

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**Related FAQs**

- Do employees get a discount on personal computer purchases?
- Is there any suggested software for students?
- How do I purchase a new University-owned computer?
- How do I create an Apple account to purchase a new University computer?
- Am I required to own a computer, as a student?