How can I tell the difference between an employee and a student in the Global Address List (directory) in Gmail?

Tell Me

1. In the top left, click **Mail**
2. Select the **Contacts** option
3. Along the left, select the **Directory** option
4. Search for the person you want to find, when you double click their name you should see a profile
5. Under the **Description** field, you will see if someone is a Faculty/Staff or Student

**Info**

You can also tell, at a glance, if someone is an employee because their phone number will be listed in the directory listing. Student phone numbers are not shared.

Related FAQs

- How does a supervisor request temporary access to an employee's Gmail account?
- How do I set up "Send mail as" permissions for an account I am a delegate for?
- How can I get removed from the ResearchStudyAnnouncement(2)-group emails?
- What is a filter and how do I create one in Gmail?
- How do I make sure mass email messages from 3rd party vendors will not be blocked or flagged as SPAM?