How can I get removed from the ResearchStudyAnnouncement(2)-group emails?

Tell Me

1. Unlike other Google Groups, you will not be able to permanently remove yourself from the ResearchStudyAnnouncement-group and ResearchStudyAnnouncement2-group
   a. The membership of these groups is based on research study criteria that is approved by the Institutional Review Board
   b. Group membership changes frequently as studies are approved - the group is purged of members as different studies utilize the group
   c. You may be included in one study and not be included in the next
   d. There is not currently a mechanism in place that would exclude a person from being included in a research study list
2. Filtering in Gmail can be utilized to automatically delete messages sent to either the ResearchStudyAnnouncement-group or ResearchStudyAnnouncement2-group Google Groups
   a. When logged into your Gmail account, click the gear icon located in the upper-right portion of your Gmail screen
   b. Select Settings
      c. Select the Filters and Blocked Addresses tab
      d. Select Create a New Filter
         The following filters are applied to all incoming mail:
         The following email addresses are blocked. Messages from these addresses will appear in Spam:
         You currently have no blocked addresses.
         Select: All, None
         e. Copy and paste the following into the From: field
            researchstudyannouncement-group@uncc.edu OR researchstudyannouncement2-group@uncc.edu
f. Click **Create filter with this search** in the bottom right.

   - From: [researchstudyannouncement-group@uncc.edu OR researchstudyannouncement2-group@uncc.edu]
   - To: 
   - Subject: 
   - Has the words: 
   - Doesn't have: 
   - Size: greater than 
   - MB
   - Date within: 1 day
   - Search: All Mail
   - Has attachment
   - Include chats
   - Create filter
   - Search


  g. Check the **Delete It** checkbox and click **Create filter**

   i. If you want the filter to be applied to existing messages that match your criteria, be sure to click the checkbox that says **Also apply filter to matching conversations**

   - When a message arrives that matches this search:
     - Skip the Inbox (Archive it)
     - Mark as read
     - Star it
     - Apply the label: Choose label...
     - Forward to: Choose an address...
     - Never send it to Spam
     - Send canned response: Choose canned response...
     - Always mark it as important
     - Never mark it as important
     - Category as: Choose category...
     - Also apply filter to 20 matching messages:
     - Learn more
     - Create filter

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**Related FAQs**

- How does a supervisor request temporary access to an employee's Gmail account?
- How do I set up "Send mail as" permissions for an account I am a delegate for?
- How can I get removed from the ResearchStudyAnnouncement(2)-group emails?
- What is a filter and how do I create one in Gmail?
- How do I make sure mass email messages from 3rd party vendors will not be blocked or flagged as SPAM?