How do I setup my password for Legacy Banner Self Service?

Show Me

Tell Me

1. Go to legacyssb.uncc.edu
2. Provide your name and requested information and click Next

   **Step 1:**

   Enter the following data to identify the account:

   - **First Name** *
   - Enter your legal first name
   - **Last Name** *
   - Enter your legal last name
   - **Date of Birth** *
   - Enter your date of birth in the format mm/dd/yyyy
   - **Last 4 digits of SSN**
   - Enter the last four digits of your social security number. If you are an international student or do not have a social security number, leave this field blank.

   Next

3. Select your last permanent mailing address from the options provided and click Next

   **Step 2:**

   Enter the following data to verify your identity:

   - **Last Known Address**
   - 578 Harbor Rd
   - 520 Groff Ct NE
   - 117 Siron Cir
   - 5809 Silver Creek Dr
   - 402 Stratfordshire Dr
   - 5018 Eagle Park Ln
   - 3105 Old House Cir
   - 5 Wembly Dr

   Please select your last permanent or mailing address on file with the University.

   Next
4. Your username will be displayed and can provide a desired password, then click **Next**

5. You will receive a confirmation message and be able to login by clicking the **Log In** button.

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**Related FAQs**

- What is Legacy Banner Self Service?
- How do I view my transcript?
- How do I gain advisor access to Banner student?
- How do I view or edit my personal (non-uncc) address or phone number in Banner?
- How do I update or add my personal (non-uncc) email address in Banner?