Tell Me

<table>
<thead>
<tr>
<th>Add rich formatting and hyperlinks to your Calendar invites</th>
<th>Link to relevant spreadsheets, documents or presentations in your Calendar invite and open them directly from the new “Event Detail” view.</th>
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</thead>
</table>
| Manage multiple calendars side by side in “Day” view | 1. You can view and manage calendars in separate columns. This makes it easier for employees who manage multiple calendars, like administrative assistants, to schedule meetings on behalf of their teams.  
2. Click “Day” view and select the calendars you want to compare. |
| Other changes | 1. Now you can see contact information of meeting participants when you hover over their names in a Calendar invite.  
2. There’s also a new way to view and restore deleted items in one place in case you accidentally delete a meeting.  
3. Additionally, “Day,” “Week,” and “Month” views are more accessible, featuring better compatibility with screen readers. |

**Warning**

Some Chrome extensions for Google Calendar may not function in the new interface.

**Resources**

The new interface is available starting November 29, 2017. Both the “new” and “old” interface are available through January 22, 2018. Only the “new” interface will be available starting January 23, 2018.

For more information about the new Google Calendar, please refer to the [this Google support article](#).

1. Here are some key differences between the “new” and “old” designs:

**Related FAQs**

- How do I create a calendar event from an email?  
- How do I schedule a WebEx Meeting from Google Calendar?  
- What are nudges in Gmail and how do I turn them on/off?  
- How do I make sure invitations emailed to me show on my Google calendar?  
- How do I view multiple Google Calendar accounts?