How do I grant someone delegate access to a generic account in Gmail?

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In order to grant someone access to a generic account, you must have delegate access to the generic account:

1. Contact the IT Service Desk at 704-687-5500 or help@uncc.edu
2. Provide the name of the generic account and the username for the individual needing delegate access to the generic account

Related FAQs

- What options are available in Google for generic email?
- What types of Generic Accounts are available for Gmail at UNC Charlotte?
- What’s the difference between a Generic Account and a Google Group?
- How do I grant someone delegate access to a generic account in Gmail?
- How do I access my delegated (limited) generic account(s) in Gmail?