What should I do if I receive a message that there are pending time off requests on a timesheet I submitted in Kronos WFR?

Tell Me

1. If you receive this message, there are pending time off requests for a time during the bi-weekly timesheet period that your supervisor has not approved.
2. Your supervisor can still approve the time off requests after you submit the timesheet for approval.
3. Click Ok when prompted to continue.

Related Articles

- How do I pay an employee overtime hours in Kronos WFR?
- What should I do when an employee's Kronos WFR timesheet shows a Punch In and Punch Out on different lines?
- Where do I find an employee's Change Request or modification of a Time Off Request submitted within Kronos WFR?
- What should a supervisor do if an employee clocks out when they should have clocked in or vice versa in Kronos WFR?
- How do I correct a timesheet after it has been approved in Kronos WFR?