What name should be listed in the "PCARD Approver" field on my p-card application eForm?

Tell Me

1. This should be the name of the individual who will be the primary approver of the Account holder’s card transactions each billing cycle.
2. In most circumstances, this approver should be the supervisor of the account holder or an individual delegated by the supervisor (not a direct report to the account holder).
3. Enter the individual’s nine-digit UNC Charlotte ID in this field.

Banner Finance users can use form FTIIDEN to look up an individual’s UNC Charlotte ID.

Related FAQs

- How do I apply for a purchasing card ("p-card")?
- What is my default organizational ("org") code on the p-card eForm?
- Which "Spend Control Profile" should I select on the p-card eForm?
- What name should be listed in the "Application Approver" field on my p-card application eForm?
- What name should be listed in the "PCARD Reconciler" field on my p-card application eForm?