Tell Me

On June 19, 2019, Google changed the name of Team Drives to shared folders. Desktop shortcuts on Windows machines to these drives may need to be updated.

1. Right click on the shortcut and select **Properties**
2. Click on the **Shortcut** tab
3. In the **Target** field, change the information in the section after the first \ to **“Shared drives”**

   ![Project XYZ Shortcut Properties](image)

   In this case, capitalization matters so type exactly as you see here - Shared drives

   ![Project XYZ Shortcut Properties](image)

4. Click **OK**

Related FAQs

- What Google Apps are available at UNC Charlotte?
- What types of Generic Accounts are available for Gmail at UNC Charlotte?
- How can I get removed from the ResearchStudyAnnouncement-group emails?
- What's the difference between Dropbox Team Folder and Google Shared Drive?
- What options are available in Google for generic email?