What can I do with the Kronos WFR Mobile App?

Tell Me

1. Exempt employees can use the TotalHRWorks Kronos WFR Mobile App on iPhone or Android-based smartphones and tablets.
   a. Request your time off by going to Time & Labor Management > Request Time Off.

2. Supervisors
   a. View, Approve, or Reject employee time off requests.
   b. View, Approve, Reject, or Edit employee timesheets.
   c. View employee leave balances.

Note

Approval of Timesheet Change Requests functionality is not currently included on the mobile app.

Related Articles

- How do I pay an employee overtime hours in Kronos WFR?
- What should I do when an employee’s Kronos WFR timesheet shows a Punch In and Punch Out on different lines?
- Where do I find an employee’s Change Request or modification of a Time Off Request submitted within Kronos WFR?
- What should a supervisor do if an employee clocks out when they should have clocked in or vice versa in Kronos WFR?
- How do I correct a timesheet after it has been approved in Kronos WFR?