**How do instructors request Respondus Exams?**

**Tell Me**

Respondus Exam is a Windows application (no Macintosh compatible version is available) that enhances the functionality and usability of Canvas' Quiz Activity and it can also be used to develop tests for traditional classes. UNC Charlotte has obtained a campus-wide license for the Respondus Exam software. Due to licensing, you must obtain the installation password.

1. Access the [Respondus Request Form](#).
2. Log in using your NinerNET username and password.
3. Fill in all required information.
4. Click **Submit**.

![Respondus License Request Form](image)

5. You will receive an email with the information required to install Respondus Exam.

**Related FAQs**

- How do I access a transcript of the CTL workshops I have attended?

**NOTE!**

This password expires and must be updated annually on 31 July!