What does the automatic lunch deduction look like in Kronos WFR?

Tell Me

The automatic lunch deduction became effective November 15, 2015.

1. **Timesheet View**
   a. An example of an employee who works a 9:00 a.m. to 5:30 p.m. schedule with a 30-minute lunch break.
   b. **Raw Total** = the difference between the punch in and punch out (i.e., total hours).
   c. **Calc. Total** = the **Raw Total** adjusted for rounding then reduced by the scheduled lunch deduction.
   d. View this [FAQ](#) for rounding information and this [article](#) to see rounding details reflected in the **Calc. Detail** timesheet view.

2. **Summary by Day View**
   a. The **Calculated Break** column will display the scheduled lunch deduction (e.g., 30 minutes or 1 hour).

![Timesheet View](image1)

![Summary by Day View](image2)

**Note**

The automatic lunch deduction will only occur once the employee has worked six or more hours that day. If an employee takes a lunch break and works less than six hours in a day, the employee must punch in and out to reflect the lunch break.

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**Related Articles**

- How do I pay an employee overtime hours in Kronos WFR?
- What should I do when an employee's Kronos WFR timesheet shows a Punch In and Punch Out on different lines?
- Where do I find an employee's Change Request or modification of a Time Off Request submitted within Kronos WFR?
- What should a supervisor do if an employee clocks out when they should have clocked in or vice versa in Kronos WFR?
- How do I correct a timesheet after it has been approved in Kronos WFR?