Who is required to clock in and clock out of Kronos WFR?

Tell Me

1. Leave-earning employees who are covered under the Fair Labor Standards Act (FLSA).
   a. You are covered under FLSA (non-exempt) if you are required to submit a timesheet for hours worked.
2. Employees who are exempt from FLSA will use Kronos WFR for leave reporting.

Related Articles

- What should I look for when reviewing a Non-Exempt employee’s timesheet for approval in Kronos WFR?
- How do I pay an employee overtime hours in Kronos WFR?
- What should I do when an employee’s Kronos WFR timesheet shows a Punch In and Punch Out on different lines?
- Where do I find an employee’s Change Request or modification of a Time Off Request submitted within Kronos WFR?
- What should a supervisor do if an employee clocks out when they should have clocked in or vice versa in Kronos WFR?