How do I see the location of where my employees clock in/out in Kronos WFR?

Supervisors and timekeepers can run an all punches report to see employee punch times and locations for a specified time period.

1. Go to: **My Reports > System > System Utilities > All Punches.**
2. Adjust the **punch date** at the top for the desired time frame.
3. Filter by employee ID, First or Last name (if needed).
4. Click **Refresh Data.**

![All Time Punches Report](image-url)

**SOURCE TYPE**: In_Touch = Time Clock used / Session = Desktop used

**TERMINAL**: Indicates the **time clock location** for the punch.

**USER IP**: IP address of the desktop used.

Related FAQs

- How do I change my employee’s work schedule in Kronos WFR?
- How do I add Holiday Premium Pay to an employee’s timesheet in Kronos WFR?
- What should I review before I submit my Kronos WFR timesheet at the end of the biweekly period?
- What should I look for when reviewing a Non-Exempt employee’s timesheet for approval in Kronos WFR?
- How do I pay an employee overtime hours in Kronos WFR?