What is a "department" as defined by the Mobile Communication Device (MCD) policy?

Tell Me

Supplemental to University Policy 602.10, Mobile Communication Device Allowances and MCD Procedures.

1. The University’s Organizational Chart can be found at this link: https://finance.uncc.edu/resources/manuals-guides-procedures/banner-organization-code-financial-manager-chart.
2. All units listed under the “Department (Level 4)” column are considered “Departments” for purposes of this policy and are designated by a 4-digit Organization Code.

Examples

Parking & Transportation Services, Budget, the Department of English, Motorsports Engineering, the School of Social Work, Grants & Contracts Administration, and Recreational Services.

Related Articles

- Can our Department create policies to ensure that FLSA (Fair Labors Standard Act) subject employees who receive a Mobile Communication Device (MCD) allowance do not use their devices outside of normal, established working hours?
- Are there specific security policies I need to comply with if I receive a Mobile Communication Device (MCD) allowance for my personal MCD?
- Is an employee on leave eligible to receive an MCD allowance?
- How do I terminate an MCD allowance?
- What supporting documentation should I submit with my MCD Allowance Request eForm?