How do I delete pre-scheduled WebEx Training sessions in Canvas?

Tell Me

1. Select the WebEx tab within your Canvas course

2. You will see your sessions scheduled on the right of your screen. Select the box beside the name of your session

3. A drop down menu will appear. Select the Delete button noted by the eraser icon

4. The Delete Event box will pop up on your screen. Select Confirm Delete in the bottom right corner of the box
Related FAQs

- How can WebEx and Zoom hosts help secure meetings?
- Of WebEx, Google Meet, and Google Chat, which web-conferencing tool is best for me?
- Which tools can I use to create videos or presentations for my class?
- How do I troubleshoot my audio as the host of a WebEx session?
- How do faculty allow students to annotate during a WebEx session?