What can I do if my Time Off Request was rejected?

Tell Me

1. If your supervisor rejects your Time Off Request, review the comments provided by your supervisor to determine if:
   a. You need to resubmit your Time Off Request OFF
   b. If they deny your time off.
2. If a correction is needed, you must submit a new Time Off Request.
3. You cannot modify your initial request if it was rejected.

Related Articles

- How do I request Administrative Leave COVID-19 in Kronos WFR?
- How do I identify an Alternative Manager in Kronos WFR to manage requests while I'm out of the office?
- How do you access Kronos WFR when working remotely?
- How do I request time off on my employee's behalf in Kronos WFR?
- Working through COVID-19