What name should be listed in the "Department Head or Delegate" field on my MCD allowance request eForm?

Tell Me

This field is editable and must be either

1. The Department-level Financial Manager of the organization (i.e., as maintained by Financial Systems Support on the Banner Organization Code/Financial Manager Chart) to which the employee is assigned; OR
2. The College/Service Unit Business Officer to whom the Department Head has delegated this responsibility.

Note

This field should default to the Employee’s College/Service Unit Business Officer, if applicable. Contact the Controller’s Office if the current Business Officer has changed.

Related FAQs

Content by label

There is no content with the specified labels