# How do I change the sponsor for a sponsored guest account?

**Tell Me**

<table>
<thead>
<tr>
<th>Who can request a change of sponsor?</th>
<th>The appropriate Business Coordinator or Information Security Liaison should contact the Service Desk</th>
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</table>
| What information needs to be provided? | **One Sponsored Guest Account**  
  - Sponsored Guest info...  
    - First name/Last name of Sponsored Guest  
    - Sponsored Guest username  
    - Sponsored Guest 800#  
  - Former sponsor info...  
    - First name/Last name of former sponsor  
    - Former sponsor username  
  - New sponsor info...  
    - First name/Last name of new sponsor  
    - New sponsor username  
    - New sponsor 800#  

| Many Sponsored Guest Accounts | **Former sponsor info...**  
  - First name/Last name of former sponsor  
  - Former sponsor username  

| **New sponsor info...**  
  - First name/Last name of new sponsor  
  - New sponsor username  
  - New sponsor 800# |

- Allow 2-3 business days for the request to be processed
- Once the change is made, the new sponsor can manage the guest account through ninernet.uncc.edu - see this FAQ for instructions on changing sponsored guest account expiration dates

## Related FAQs

- What information is needed to request a sponsored guest account?
- What computing services does a sponsored guest get access to?
- How will a sponsor know when a sponsored guest account is expiring?
- How long does it take to get a sponsored NinerNET account approved?
- How long does a sponsored guest account last?