How do Continuing Ed students log into Canvas?

Tell Me

When student accounts are created in Canvas, the Continuing Education student will receive an email with the subject: *Finish Registration: Canvas*

1. Upon receiving the Canvas Account Registration email
   a. Open the email
   b. In the email message, click the **Click here to finish the registration process** link

   ![Image](image1)

   c. The **Welcome Aboard Canvas** window is displayed
   d. Your Continuing Ed user name is displayed in the **Login** text box
   e. Type the password you want to use with Canvas

   ![Image](image2)

   **NOTE!**
   
   You can create a new password OR you can use the password you use to log into the Continuing Ed site

   ![Image](image3)

   f. Click **Register**. You are logged into Canvas

2. If you forgot your password OR did not receive the account registration email
   a. **Log into Canvas**
b. Click the **Forgot Password** link. The Request Password page is displayed

![Login page](image)

```
Login

Password

Forgot Password?
```

User Research  Help  Privacy policy  Terms of service  Facebook  Twitter

BY INSTRUCTURE

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c. In the **Email address** text box, type the email address associated with your Canvas account

```plaintext
Warning!

Do NOT use a uncc.edu email address. You need to use the email address associated with your Continuing Education account.
```

d. Click **Request Password**. You will receive an email with the subject: **Forgot Password: Canvas**

![Email page](image)

```
Enter your Email address and we'll send you a link to change your password.

Email address

Request Password
```

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e. Access your email account and open the forgot password message from Canvas

f. In the message, click the **Click here to set a new password** link. The **Change Login Password** window is displayed

![Password change page](image)

```
You requested a confirmation of your password for logging into Canvas. This address is associated with the login.

Click here to set a new password "your username"
```

g. In the **New Password** text box, type a new password of your choice

h. In the **Confirm New Password** text box, type the password you entered in step g
i. Click **Update Password**. The **Canvas login page** is displayed

![Canvas login page](image1)

j. Type your user name and the password you created into the appropriate text boxes and click **Log In**

![Canvas login page](image2)

3. Access **Your Courses**
   a. In the left navigation, click the **Courses** icon

![Courses icon](image3)

b. The All Courses list is displayed. All courses that you are enrolled in are listed here

c. To place a course on the Dashboard, click the **star icon** to the left of the course name

![Course with star icon](image4)
The course will now be displayed as a block on the Dashboard

Related FAQs

- How do I create a cross-listed, or combined course, in Canvas?
- How do I add participants to a past Canvas course?
- How do faculty, staff, and students sign into Adobe Spark?
- How can students turn in an Adobe Spark project/assignment from Adobe Spark?
- How can students submit their Adobe Spark project/assignment from an Adobe Spark template?