

# How do I close my IRB Protocol?

## Tell Me

1. To close a protocol, submit a closure request through [IRBIS](#). Take care not to close a protocol too soon. Research protocols should remain active until all research related intervention or interactions with human subjects are complete and all data collection and data analysis are finished.
  2. Once a protocol is terminated, no more data may be collected and no more contact with participants for research purposes is allowed. The protocol should remain active:
    - a. If you are collecting data about participants even when no participant contact is necessary.
    - b. If you are still "cleaning" data.
    - c. If you are conducting data analysis for research purposes in preparation for publication.
    - d. Until the thesis or dissertation defense is complete.
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## Related Articles

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- [How do I make changes to my IRB approved study?](#)
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