

How do I signup for a Microsoft Office 365?

Tell Me

1. Go to Office.com/GetOffice365
2. In the **Get Office 365 for free box**, enter your UNC Charlotte email address

Get Office 365 for free

It's not a trial! Students and teachers are eligible for Office 365 for Education, which includes Word, Excel, PowerPoint, OneNote, and now Microsoft Teams, plus additional classroom tools.

All you need to get started is to enter a valid school email address below.

NinerNET Username@uncc.edu

School leaders and IT pros, sign up your school →

3. Click **Get started**
4. On the next screen, if you are a student, click **I'm a student**; If you are a faculty/staff member, click **I'm a teacher**

Are you a student or a teacher?

We'll provide the Office 365 tools you need in the classroom and online. If you're an IT admin, enroll your school.

I'm a student → I'm a teacher →

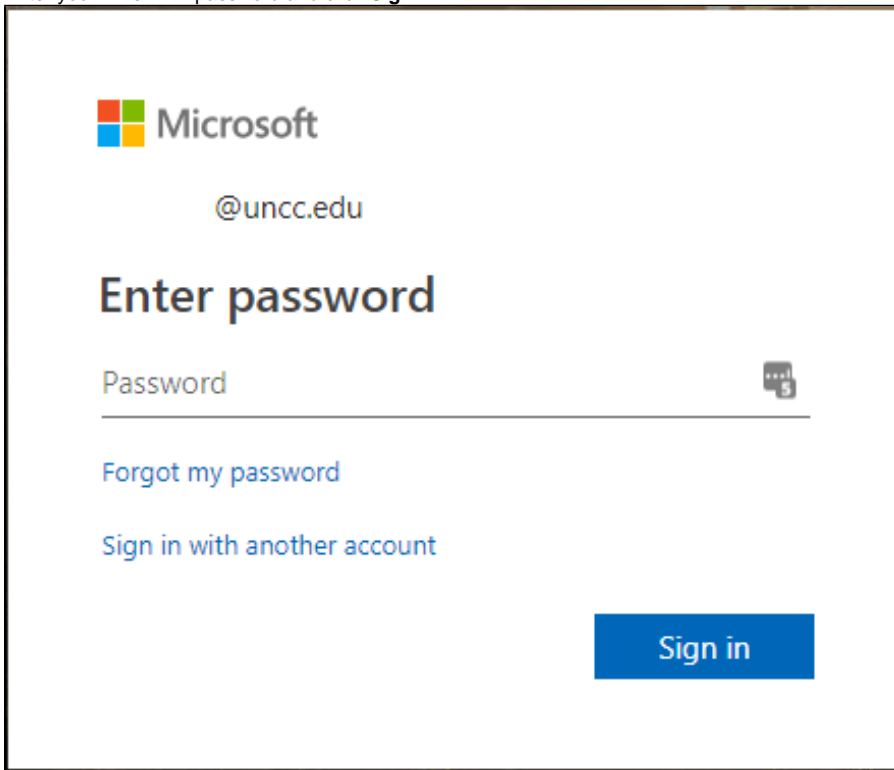
5. Click **Sign in**

You have an account with us

To get your free Office, sign in with your Office 365 user ID and password.

Sign in →


6. Enter your NinerNET password and click **Sign in**



Microsoft

@uncc.edu

Enter password

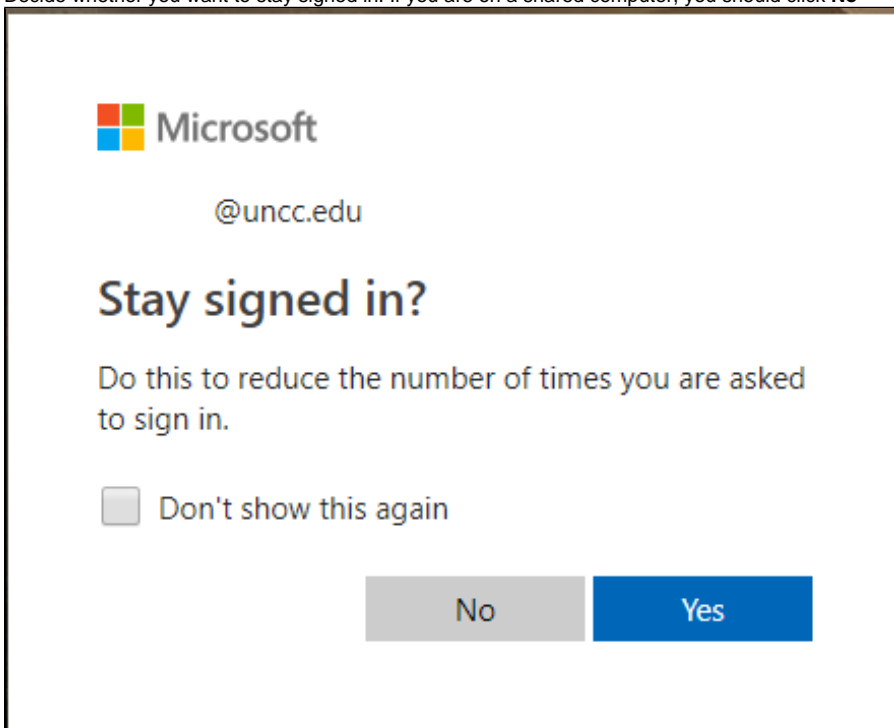
Password 

[Forgot my password](#)

[Sign in with another account](#)

Sign in

7. Decide whether you want to stay signed in. If you are on a shared computer, you should click **No**



Microsoft

@uncc.edu

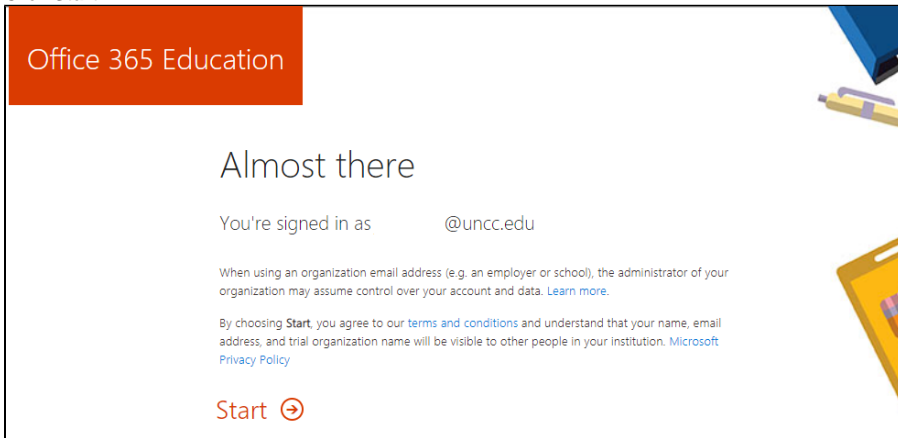
Stay signed in?

Do this to reduce the number of times you are asked to sign in.

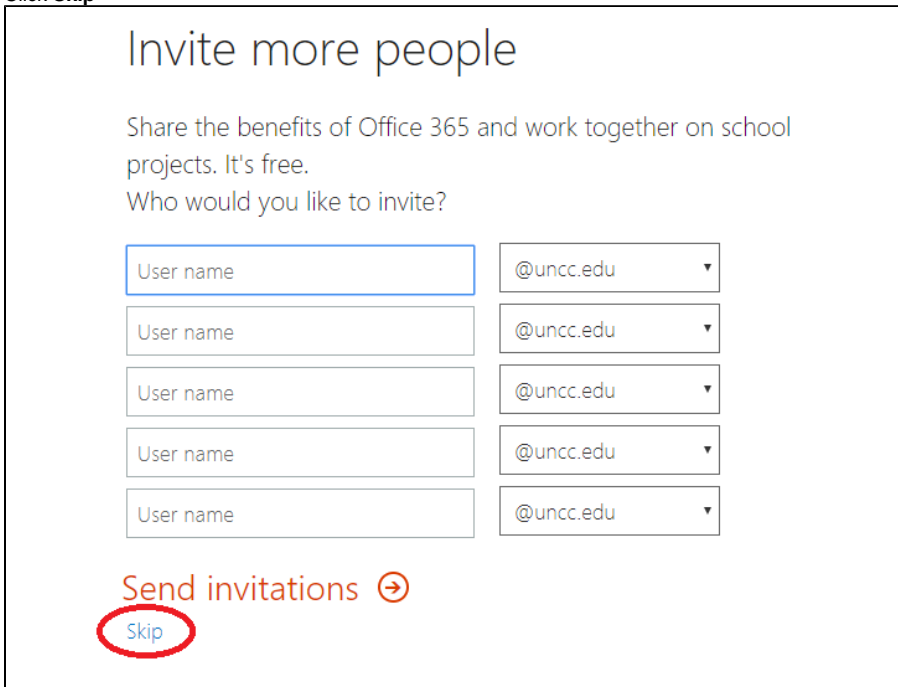
Don't show this again

No **Yes**

8. Click **Start**



9. Click **Skip**



Related FAQs

- [Where do I begin with the Tuition Waiver process?](#)
- [Help With Tuition Waivers](#)
- [How do I access a transcript of the CTL workshops I have attended?](#)