

How do I import a mid-semester survey into Canvas?

Tell Me

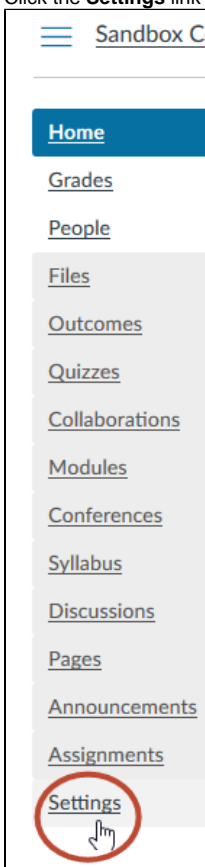
1. Download the [survey export package](#) to your computer



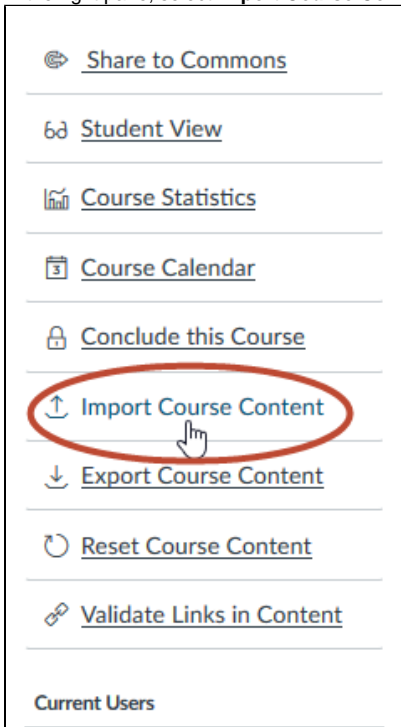
Warning

Do NOT unzip the file! You will NOT be able to upload it into Canvas!

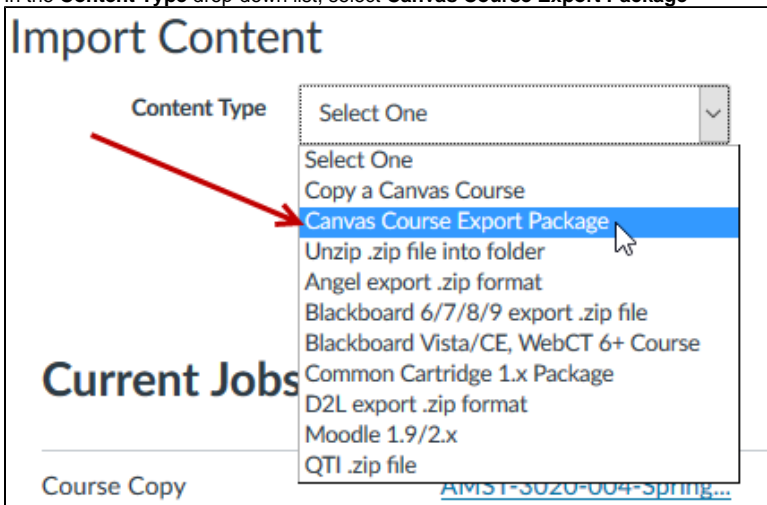
2. Access your Canvas course
3. Click the **Settings** link



4. In the right pane, select **Import Course Content**



5. In the **Content Type** drop-down list, select **Canvas Course Export Package**



6. In the **Source** area, click **Browse** to search for and choose the downloaded survey export package from your computer

Import Content

Content Type: Canvas Course Export Package

Source: **Browse...** No file selected.

Content: All content
 Select specific content

Options: Adjust events and due dates

Cancel Import

7. In the **Content** area, select **All Content**. Since the export package only contains one item, it will only add one item to your course
8. Click **Import**

Import Content

Content Type: Canvas Course Export Package

Source: Browse... Mid-Semester Survey-quiz-export.zip

7 Content: All content Select specific content

Options: Adjust events and due dates

Cancel **Import** **8**





9. When the upload is complete, in the left pane, click **Quizzes**

10. The newly imported survey, named **Midterm Feedback**, is listed. You can edit the survey, change the questions, add due dates, etc.


[p-cgordon2](#) > [Quizzes](#)

Search for Quiz

▾ Assignment Quizzes

-  **Plagiarism Quiz**
Closed | Due Aug 30, 2016 at 11pm | 100 pts | 10 Questions
-  **Syllabus Quiz- Requires Respondus LockDown Browser**
Available [Multiple Dates](#) | Due [Multiple Dates](#) | 100 pts | 10 Questions
-  **Grammar Quiz 1**
Closed | Due Sep 12, 2016 at 11pm | 100 pts | 10 Questions
-  **Grammar Quiz 2**
Closed | Due Oct 13, 2016 at 11pm | 100 pts | 10 Questions

▾ Surveys

-  **Midterm Feedback** ←
16 Questions

Related FAQs

- [Where do I begin with the Tuition Waiver process?](#)
- [Help With Tuition Waivers](#)
- [How do I access a transcript of the CTL workshops I have attended?](#)