

# Supervisors



Search for a Topic of Interest Below

---



## Recommended FAQs

- [How do I identify a proxy in Kronos to manage requests while I'm out of the office?](#)
- [How do I request time off on my employee's behalf?](#)

## Browse More FAQs

- [Can my employee submit a Kronos WFR Timesheet Change Request after I approve their timesheet?](#)
- [How do I add Holiday Premium Pay to an employee's timesheet in Kronos WFR?](#)
- [How do I change my employee's work schedule in Kronos WFR?](#)
- [How do I conduct a negative leave-balance review in Kronos WFR?](#)
- [How do I correct a timesheet after it has been approved in Kronos WFR?](#)
- [How do I delete my employee's automatic lunch deduction in Kronos WFR if they were unable to take a lunch break?](#)
- [How do I find timesheets that have not been submitted in Kronos WFR?](#)
- [How do I identify an Alternative Manager in Kronos WFR to manage requests while I'm out of the office?](#)
- [How do I pay an employee overtime hours in Kronos WFR?](#)
- [How do I request time off on my employee's behalf in Kronos WFR?](#)