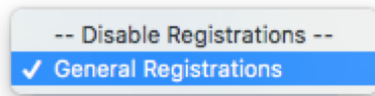


Create an Event with Registration

1. Create Content->Events
2. Add Title.
3. Add Date and Time.
4. Make sure the show on calendar box is checked.
5. Add the Location.
6. Add any event details.
7. Click on General Registrations the Event Registration drop down.
This will enable the registration system.



Select what type of registrations should be enabled for this events.

8. Save the page.

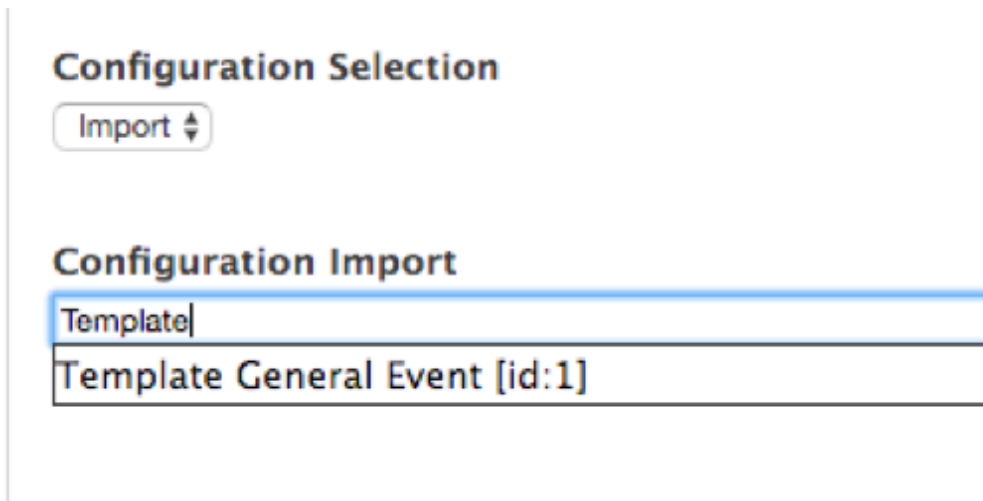
Event Registration

1. Click on the Registration tab.
It is next to the edit tab.

Template General Event



2. Select **Import** from the drop down list under Configuration Selection.
3. Enter: **Template** with no quotes in the Configuration Import.
4. Select the Template.
5. Click configure Event.



All of the notification emails and backend program will be imported to the site.

i You have one chance to import the event registration configurations. If you select New instead of Import, it is easier to create a new event and try again.

Related Pages

- [Add a Redirect](#)
- [Obtain Site Manager Access](#)
- [Create an Event with Registration](#)
- [Using Blocks and Regions in Drupal 7](#)

- [Update the Drupal Contact Form](#)
- [Reorder Menu Items](#)
- [Add Accordion Page and Accordion Items to that page](#)
- [Add a Basic Page to the Menu](#)
- [Remove Links](#)
- [Link to an Anchor on a Different Page](#)