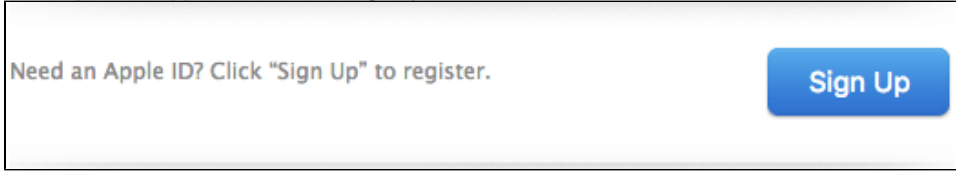


How do I create an Apple account to purchase a new University computer?

Tell Me

1. Go to myaccess.apple.com and click **Sign Up**



2. Complete the required information, be sure to use your University email address. Click **Next**

A screenshot of the Apple ID sign-up form. The form is titled "Sign Up" and includes a progress bar with steps: 1 Identification, 2 Company/ Institution, 3 Contact Agreement, 4 Security, 5 Application Access, and 6 Confirmation. The "1 Identification" step is currently active. The form asks for "First Name", "Last Name", and "Email" (with a note: "This email address will be your Apple ID."). Below the email field, there is a CAPTCHA image showing the letters "W5C4Y" and a "Try a different image" link. At the bottom, there are "Cancel" and "Next" buttons.

3. Apple will send an email to validate your Apple ID. Open the email and paste the **validation key** into the box on the webpage, when prompted

A screenshot of the email validation screen. It features a large exclamation mark icon in a speech bubble. The text says "Please check your email." and "The email you entered is jltoth1@uncc.edu. A validation key has been sent to the email address you provided. Copy and paste the validation key into the field below, then click Continue." Below this is a "Resend Email" button. At the bottom, there is a text input field with the placeholder text "validation key here" and "Cancel" and "Continue" buttons.

4. Enter **26445** as the **Customer Account Number or Company/Institution Name**

To begin, enter your customer account number (or company/institution name).
Note: Once registered, you can sign in and add additional locations. [For additional information and help on search click here.](#)

Customer Account Number OR Company/Institution Name: ✓ *i*

Country: ▾

Found 1

NINERTECH COMPUTER S. CO.
9201 UNIVERSITY CITY BLVD
CHARLOTTE, NORTH CARO...
28223-0001
UNITED STATES

Need help in finding your location? Click here [Customer Contact Form](#)

Next

5. After reviewing the agreement, click **I Agree**

6. Complete the required fields and click **Next**

7. Select the **Registered Proposer** role and enter your manager's information

Application Requested:
Apple Online Store

Business Role: ▾ *i*

Registered Proposer
Purchaser
Returns Specialist

Manager's Information

Manager Name: !

Manager Email: ! *i*

Manager Phone:

Back **Next**

8. Once you verify the information, click **Submit**

Related FAQs

- [I just got a new computer, how do I get access to files on my old computer?](#)
- [How often do University computers get replaced for faculty and staff members?](#)
- [I'm a new student, what computer should I buy?](#)
- [Is there a computer requirement for students?](#)
- [How do I purchase a new University-owned computer?](#)