How do I update my alternate email address and cell phone number on the NinerNET website for password and account management?

Tell Me

Follow these steps to change your alternate email address and phone number on the NinerNET website for password and account management:

1. Go to NinerNET
2. Click on Manage Account
3. Login with your current NinerNET account
4. Click Update Recovery Information
5. Select where you want to receive the verification code and then click Send Verification Code
6. Enter the verification code you receive, click **Verify Code**

7. Update your Personal Email and Personal Cell and click **Update Recovery Information**.

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**Related FAQs**

- How does a supervisor request access to a former employee's NinerNET account?
- How do I reset an expired or forgotten NinerNET password?
- When does my NinerNET account expire?
- How do I request a NinerNET sponsored guest account?
- What types of sponsored guest accounts are available?