How are undergraduate petitions assigned to my queue?

Tell Me

1. Depending on the type of request, the course instructor, student’s advisor, department chair of the student’s major, and Associate Dean of the college will review the petition
2. Some staff may fit multiple roles (i.e. instructor and department chair) and may be required to make multiple decisions on a student’s petition.

Related FAQs

- How do I access the Undergraduate Academic Petition System user guide and Canvas course?
- Who do I contact to make changes to an academic petition role, such as a Chair or Associate Dean?
- How do I recommend an undergraduate academic petition?
- How are undergraduate petitions assigned to my queue?
- How long is the undergraduate academic petition process?