How do I turn on/off history in a Google Chat?

Tell Me

1. Login to gmail.uncc.edu
2. In the People section of the Chat panel, click the individual person or group that you want to change the history setting for
3. Click Expand buttons (+ sign)
4. Click the Toggle History button to either on or off

Related FAQs

- How do I setup my University signature in Gmail?
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- How do I receive Google Form submission responses via email?
- How do I use the official UNC Charlotte Google Forms template design?
- How do I embed a Google Form on my website?